

**PARK BOARD MEETING
WEDNESDAY, APRIL 29, 2015**

Secretary Craig Kittel called the Park Board meeting to order at 6:17 p.m. on Wednesday, April 29, 2015.

Members Present: Jon Hailey, Frank Norton, Craig Kittel, Tania Strawn, and Brian Schroeder

Members Absent: Jim Zajkowski, Joe Ard, and Student Representative James Elkin

Others Present: Irv Sather, Mike Foley, Jeremiah Wendt, and Marie Bannink

Jon Hailey moved to adopt the agenda, seconded by Frank Norton, motion carried.

Jon Hailey moved to approve the minutes of the March 25, 2015 meeting, seconded by Frank Norton, motion carried.

Public Business Items

None

Unfinished Business

Skate Park Project Update:

Jeremiah Wendt updated the board. There are no signed contracts at this point so we have not signed a contract with American Ramp. There is a concern the skate park is not in the Park Plan. It is hard to sell a commitment when there is no plan. There was discussion on contacting other vendors to see if they would charge for a concept plan.

Moving Wall, September 10 – 14, 2015:

Staff has been hauling gravel and stock piling it. Jeremiah will be sending proposals to Cedar Corporation and CBS Square for cost estimates on construction staking for the layout of the access road/parking lot.

Citizens Field Restrooms/Score Board:

Jeremiah presented a photo of the scoreboard placement. It will not block a lot of views and there are no issues with utilities. The posts will be put in May 5th and the board installed on May 11th. It will be ready for the high school game on May 16th.

The restrooms will be ready for the May 8th game.

Bike and Pedestrian Comprehensive Plan:

Jeremiah stated this will be a good fit for the Management Analyst, who will be starting with the City soon, so we have decided not to contract out for a consultant to complete this. The goal is to have this updated by fall.

Dam Stairway/Ramp Access:

Jeremiah met with SEH for some guidance for a ramp and a photo was presented (attached). The fence on the east side of the dam can also be moved to the back of the railing to allow for a full 44" walkway. The ramp plans will be sent to the DNR as well as the moving of the fence back. Materials will be about \$4500.00 to put this ramp in. This ramp will be a complement to the recent improvements on the Doughboy Trail. Motion was made by Jon Hailey to construct the ramp and flip the fence, seconded by Brian Schroeder, motion carried.

New Business

Park Plan Updates/Modifications:

There was discussion on when we want to add, change, or delete items in the plan. Once the Park Board goes through the plan it can be sent to the City Council with the updates. Motion was made by Brian Schroeder to table and edit the Park Plan at the June meeting, seconded by Craig Kittel, motion carried.

Memorial Bench Application:

Jeremiah stated the Peterson family wanted both the lettering in the bench and the plaque. Jeremiah will get the wording for the plaque and bring it back to the board for approval. Jon Hailey moved to accept the bench application from the Peterson family, seconded by Craig Kittel, motion carried.

Park Land Trust Report:

Park Land Trust Fund - \$82,751.67

Impact Fee Fund - \$60,576.44

Announcements:

Jeremiah announced the campground expansion is nearing completion, thanked the water, electric, street, and park departments for all the help.

Frank Norton moved to adjourn the meeting, seconded by Jon Hailey, motion carried.

The meeting of the Park Board was adjourned at 7:30 p.m.

Minutes Submitted by
Marie Bannink
City Secretary